

EUROPEAN EXTERNAL ACTION SERVICE



Annex 1

CALL FOR NOMINATIONS FOR THE RESERVE LIST FOR A JUDGE ON THE ROSTER OF INTERNATIONAL JUDGES OF KOSOVO SPECIALIST CHAMBERS	
Organisation:	Kosovo Specialist Chambers and Specialist Prosecutor's Office
Job Location:	The Hague, the Netherlands
Employment Regime:	As indicated below

	Ref.:	Name of the Position	Availability
Job Titles/Vacancy Notice:	<u>Contracted</u> employment regime, supported by a European Union (EU) Member State or a Contributing Third State.		
	RJ - 2023 (Up to five for a reserve list)	Reserve list for Judges on the Roster of International Judges of the Kosovo Specialist Chambers	ASAP
Deadline for Nominations:	Friday, 29 September 2023 at 17:00 hours (Brussels time)		
How to Apply & E-mail Address to send the Job Application Form to:	<p style="text-align: center;">Only applications from candidates who are supported and nominated by National Authorities using the valid application form (Annex 2) will be considered for selection. Hence, all applications should be submitted through National Authorities INCLUDING letter of support from an EU Member State or Contributing Third State.¹</p> <p style="text-align: center;">Nominees from the EU Member States and Contributing Third Countries should send their application <u>through their national authorities</u> via email to:</p> <p style="text-align: center;">Civilian Planning and Conduct Capability (CPCC) schr@eeas.europa.eu</p>		

¹ Canada, Norway, Switzerland, Turkey, and United States of America.

	No further documentation besides the mentioned application form is necessary at this stage
Information:	<p style="text-align: center;">For questions from the National Authorities please contact the CPCC</p> <p style="text-align: center;">Mr Mikael Kekkonen <u>Mikael.KEKKONEN@eeas.europa.eu</u></p>

This application process relates to the appointment to a reserve list for the roster of international judges of the Kosovo Specialist Chambers (Roster). Placement on the reserve list does not create any right to employment or remuneration, nor does it create a right to be selected from that list for assignment. Once appointed to the Roster, Judges may be selected from this Roster by the President to perform judicial functions in relation to criminal proceedings, if any, as well as any other assignment, as required.

The Civilian Operations Commander requests the EU Member States/Contributing Third States nominate candidates for the reserve list, according to the requirements and profiles described below:

I. GENERAL CONDITIONS

EU Member States/Contributing Third States are requested to ensure that the following essential requirements are strictly met and accepted in respect of candidates:

Citizenship – The candidates must have Citizenship of an EU Member State or of a Contributing Third State.

Integrity – Candidates must maintain the highest standards of personal integrity, impartiality and self-discipline within the Kosovo Specialist Chambers. They are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information relating to the Kosovo Specialist Chambers and Specialist Prosecutor’s Office or respective tasks and activities. They shall carry out their duties and act in the interest of the Kosovo Specialist Chambers.

Negotiation Skills – Candidates must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment.

Flexibility and Adaptability –Candidates must be able to work with unpredictable working hours and a considerable workload and with limited support. They must have the ability to work professionally as a member of a team, in task forces, in panels and working groups with mixed composition.

Availability – Candidates must be able to undertake any other tasks related with the competencies, responsibilities and functions of the position within the Kosovo Specialist Chambers, as required by the President.

Physical and Mental Health – Candidates must be physically fit and in good health without any physical or mental problems or substance dependency, which may impair operational performance. To ensure duty of care, selected candidates should, in principle, be under the normal age of retirement in EU Member States/Contributing Third States.

Serious deficiencies in any of these general conditions may result in repatriation/termination of the secondment/contract.

II. REQUIREMENTS

A. Essential Requirements

The following are essential requirements in respect of Judges appointed to the reserve list for the Roster.

1. Education and Training

Candidates should have a recognised academic qualification under the European Qualifications Framework (EQF),² or equivalent, at the level specified in the Job Description.

2. Skills and Abilities

Language Skills³ – Spoken and written proficiency in English, the working language of the Kosovo Specialist Chambers and Specialist Prosecutor’s Office.

Communication and Interpersonal Skills – Candidates must have excellent interpersonal and communication skills, both written and oral.

Organisational Skills – Candidates must have excellent organisational skills, with the ability to prioritise work to meet deadlines and a concern for order and accuracy.

Computer Skills – Skills in word processing and e-mail systems are essential.

III. ESSENTIAL DOCUMENTS AND EQUIPMENT FOR SELECTED CANDIDATES

Passport – The selected candidates must have a passport from their respective national authorities. If possible, a Service Passport or a Diplomatic Passport should be issued.

Visas – Contributing Third States and selected Judges must ensure that visas are obtained for entry into the Netherlands prior to departure from their home country. It is also essential to obtain any transit visas, which may be required for passage through countries *en route* to the Netherlands.

Education diplomas(s)/certificate(s) or/and professional certificate(s) – The selected candidates must have and present to the Kosovo Specialist Chambers the university diploma or the professional certificate/diploma, depending on the Job Description, before signing the contract or taking up duties.

Required Personnel Security Clearance (PSC) – The selected candidates will have to be in possession of the necessary level of PSC as specified in the Job Description. The process will be initiated by the Kosovo Specialist Chambers upon deployment.

Medical Certificate – The selected candidates should undergo a medical examination and be certified medically fit for duty by a competent authority from the Member or Contributing Third States. A copy of this certification must be submitted before appointment.

Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment/contract.

² <https://ec.europa.eu/ploteus/content/descriptors-page>

³ [Common European Framework of References for Languages](#)

IV. ADDITIONAL INFORMATION

Gender Balance – The EU strives for improved gender balance in Common Security and Defence Policy (CSDP) operations in compliance with United Nations Security Council Resolution 1325 on Women, Peace and Security (WPS). The CPCC encourages the Contributing Third States and European Institutions to take this into account when offering contributions.

Selection process – An independent selection panel (Selection Panel) will assess the candidates against the job qualifications and experience and select applicants for interview. Following the interview process, the Selection Panel will create a short-list of the most suitable candidates, which it recommends for placement on the Roster.

The Specialist Chambers are composed of the President and the Judges appointed to the Roster. The President is responsible for the judicial administration of the Chambers and the assignment of Judges. The President further presides over the Supreme Court Chamber. The remainder of the Judges appointed to the Roster may be assigned as: (i) Pre-Trial Judges; (ii) Trial Judges (including Reserve Trial Judges); (iii) Court of Appeal Judges; (iv) Supreme Court Judges; (v) Constitutional Court Judges (including Reserve Judges); and (vi) Single Judges assigned in accordance with the Law on Specialist Chambers and Specialist Prosecutor's Office. In addition, Judges could also be assigned for other matters. Candidates should indicate their preferences and qualifications assignment to a specific Chamber. Specific conditions and details on the remuneration will be provided upon appointment.

Information on the Outcome –EU Member States and Contributing Third States and selected candidates will be informed about the outcome of the selection process after its completion.

Data Protection

The EEAS, and its Directorate CPCC, processes personal data pursuant to Regulation (EU) 2018/1725 on the protection of individuals with regard to the processing of personal data by the EU institutions, bodies, offices and agencies and on the free movement of such data. The Privacy statement is available on the EEAS website. For specific information on personal data protection related to the Kosovo Specialist Chambers and Specialist Prosecutor's Office, please refer to their website.

JOB DESCRIPTION

Position: Judge on the Roster of International Judges of the Kosovo Specialist Chambers	Employment Regime: Contracted employment regime supported by an EU Member State or a Contributing Third State	
Ref. number: RJ-2023 (Up to five for a reserve list)	Location: The Hague, the Netherlands	Availability: ASAP
Component/Department/Unit: Kosovo Specialist Chambers	Security Clearance Level: EU SECRET or equivalent	Open to Contributing Third States: Yes

Reporting Line:

On administrative matters, the Judge reports to the President of the Kosovo Specialist Chambers.

Main Tasks and Responsibilities:

On appointment as judge on the roster of international judges of the Kosovo Specialist Chambers (Roster), the incumbent will perform the following duties:

- If assigned by the President from the Roster, to sit in the adjudication of criminal cases;
- If assigned by the President from the Roster, to perform any other judicial function or related task as may be requested, such as participating in plenaries;
- To refrain from any activity that might compromise the possibility of activation from the Roster; and
- To maintain an up-to-date working knowledge of international criminal law and practice.

Essential Qualifications and Experience:

- Successful completion of university studies of at least four (4) years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. a Master's Degree.

AND

- A minimum of twelve (12) of professional experience in criminal trials, after having fulfilled the educational requirements.

Specification of Education and Experience

- The above-mentioned university degree must be in law;
- Possession of the qualifications required in the respective State for the appointment to the highest judicial offices;

- High moral character, impartiality and integrity;
- Established competence and court experience in criminal law and procedure or international law, as well as constitutional, human rights or international humanitarian law, as appropriate, with extensive judicial, prosecutorial or defence experience in international or domestic criminal proceedings;
- Extensive experience working on large, high-profile, complex criminal cases involving international crimes, organised crime or trafficking;
- Proven ability to work under pressure and willingness to work long hours, as required;
- Excellent interpersonal and communication skills;
- Excellent command of written and spoken English, as well as ability to write clearly, concisely and analytically;
- Demonstrated gender awareness and sensitivity, ability to promote an inclusive working environment and integrate a gender perspective into tasks and responsibilities.

Desirable:

- Previous experience working as a judge (for a minimum five years) at an international or hybrid criminal tribunal or court;
- Availability at short notice and at times only temporarily; and
- Experience in drafting judicial filings and judicial orders, decisions and judgments.